

# STUDENT FEES AND EXPENSES

## FALL SEMESTER 2010

Knoxville College has worked to hold down educational expenses while maintaining the quality of education. Through the work requirements of the KC Work Program and student specific financial assistance programs, the College offers the advantage of a high-quality education to all qualified students who are willing to pay a portion of their expenses and who are also willing to work to offset the balance of their tuition and fees.

The cost of attending Knoxville College for the 2010 Fall Semester is displayed below per semester:

<b>Student Fees and Expenses</b>		
<b><i>Campus Residents</i></b>		
<b>Semester Charges</b>		
Tuition	\$	3,550
General Fee	\$	150
Room, Board, and Campus Fees	\$	2,064
<b>Total Amount Due*</b>	<b>\$</b>	<b>5,764</b>

<b>Student Fees and Expenses</b>		
<b><i>Commuters</i></b>		
<b>Semester Charges</b>		
Tuition	\$	3,550
General Fee	\$	150
<b>Total Amount Due*</b>	<b>\$</b>	<b>3,700</b>

\*This amount will be greater due to the mandatory insurance purchase required for each student. More information is provided in the work program payment plan section below.

This amount is charged each semester the student is enrolled. Knoxville College reserves the right to adjust charges as necessary to meet costs.

## Student Fees & Expenses (2010) fall semester

	Work Program Payment Plan Campus Residents		Work Program Payment Plan Commuter		
Per Semester:	US Citizen	Intl	Per Semester:	US Citizen	Intl
Tuition	\$ 3,550	\$ 3,550	<b>Tuition</b>	\$ 3,550	\$ 3,550
Gen/Activity/Technology Fee	\$ 150	\$ 150	<b>Gen/Activity/Technology Fee</b>	\$ 150	\$ 150
Student Insurance *	\$ 125	\$ 465	<b>Student Insurance *</b>	\$ 125	\$ 465
Room, Board, & Campus Fees	<b>\$ 2,064</b>	<b>\$ 2,064</b>	<b>Total Amount Due</b>	\$ 3,825	\$ 4,165
<i>Total Amount Due</i>	<i>\$ 5,889</i>	<i>\$ 6,229</i>			
Work Program (WP) Credits			Work Program (WP) Credits		
Work Program Hours	\$ 1,000	\$ 1,000	<b>Work Program Hours</b>	\$ 1,000	\$ 1,000
Work Program Grant	\$ 2,514	\$ 2,514	<b>Work Program Grant</b>	\$ 450	\$ 450
<i>Total Work Program Credit</i>	<i>\$ 3,514</i>	<i>\$ 3,514</i>	<b>Total Work Program Credit</b>	\$ 1,450	\$ 1,450
Total Amount Due	\$ 5,889	\$ 6,229	<b>Total Amount Due</b>	\$ 3,850	\$ 3,850
Total Work Program Credit	\$ 3,514	\$ 3,514	<b>Total Work Program Credit</b>	\$ 1,450	\$ 1,450
<i>Out-of-pocket expense</i>	<i>\$ 2,375</i>	<i>\$ 2,715</i>	<b><i>Out-of-pocket expense</i></b>	<i>\$ 2,375</i>	<i>\$ 2,715</i>

### **\* MANDATORY STUDENT INSURANCE**

In accordance with the Knoxville College holistic approach to student life, we are making a group insurance policy mandatory to purchase for all students effective immediately. The cost is **\$ 125 for US Citizens** and **\$ 465 for International students**. This insurance is good for one full calendar year and **must** be purchased by each student **regardless of personal insurance coverage**. This protects both you the student and the College in the case of injury without coverage. This charge is in addition to the required out-of-pocket expense (\$2,525) and is **payable at the time of registration**. More information will be provided at registration.

\*\*Enrollment Reservation Deposit of \$100.00 must be paid prior to registration. This is a one-time payment, payable the first semester of enrollment for all campus residents. Key and Damage fees are charged as they arise. Keys must be returned at the conclusion of each semester they are issued to avoid the Residence Hall Key Replacement Fee charge. Some restrictions apply. Students are also required to purchase books, supplies, and other living expenses not covered by the room, board, and campus fees expense.

Charges to students are based on campus residence. Adjustments to these charges are made for commuter students, married students, special students, or students enrolling for additional study. Students who begin a term as residents but who move off campus during the term are charged room and board for the entire term. By making the initial payment of \$100, the student and his/her parent or guardians acknowledge these terms and signify acceptance of these obligations.

No promise or contract that differs from these terms shall bind the College unless it has been approved by the President of Knoxville College. The College reserves the right to increase or reduce fees each year according to changing fiscal conditions.

Full payment of tuition and other fee charges entitles the student to a non-transferable identification card admitting him or her to all regular athletic events, artist series, drama productions, and musical recitals and concerts, and allows use of the library, student center, and other facilities.

**\*\*Commuter students that wish to eat on campus need to notify the Business Office at the time of registration. They will be charged an additional \$600 per semester added on to the student out-of-pocket expense. (i.e. \$2,375 + \$600 = \$2,975 for the fall semester)**

**Special Fees.** Some courses which require extensive use of equipment and materials or which require the employment of special faculty for individualized instruction may carry additional fee assessments. Additional fees may also be charged for special circumstances such as late registration, student teaching, duplicate ID cards, etc.

These fees will be assessed at registration or when due. Special fees include but are not limited to, the following:

Application for Admission (New Students only)	\$ 25
Part-time Students	\$296 per credit hour
Overload Fee	\$296 per each credit hour in excess of 18
***Enrollment Reservation Fee (One-time/Non-refundable)	\$ 100
Residence Hall Key Replacement Fee	\$ 25
Residence Hall Damage	varies
Door Lock Change	\$ 75
Auditing Course Fee	\$ 25
Late Registration Fee	\$ 25 per day/ \$100 max
Duplicate Identification Card	\$ 25
Parking Permit Registration (per calendar year)	\$ 25
Lab Fees (Science, Computers)	\$ 15 – 50
Graduation Fee (Seniors Only)	\$ 75
Senior Comprehensive	\$ 25

Knoxville College reserves the right to adjust tuition, fees, room and board, and other charges at any time.

## Withdrawal from the College and Pro-Rata Refund Policy.

A student who leaves the College (except for temporary absences with permission) must have an exit interview and secure a withdrawal permit from the Registrar. The permit must then be signed by the officers listed on the form and returned to the Registrar. Failure to follow this procedure may result in the loss of the right to honorable dismissal, permission to reenter the College and any refund otherwise due. See "Academic Regulations " section below for details. After a withdrawal permit has been filed and approved, the following refund schedule is enforced:

Date of Official Withdrawal or Dismissal	Percentage of Expenses Credited (Less Administrative Cost*)
Before 1st class meets	100
During 1st week of classes	80
During 2nd week	60
During 3rd week	50
During 4th week	40
After the 4 <sup>th</sup> week	0

The Refund Schedule for the Alternative Programs will be as follows:

Date of Official Withdrawal or Dismissal	Percentage of Expenses Credited (Less Administrative Cost*)
Before 1st class meets	100
During 1st week of classes	80
During 2nd week	60
During 3rd week	50
During 4th week	40
After the 4 <sup>th</sup> week	0

\*Administrative cost is 5% of expenses, up to a maximum of \$100.

**Additional Policies.** If a student's account becomes delinquent, the student may be subject to suspension from the College until the bill is paid in full. No diploma or transcript will be granted to a student until all bills are paid in full. A student that is suspended for financial reasons will receive "WF" or withdraw failing grades for the semester regardless of the date of suspension. These grades will be placed on the permanent official academic record.

All students occupying rooms on campus are expected to take their meals in the dining hall. Special arrangements can be made for students with special dietary needs. Charges for room and board do not include Christmas and Spring recess holidays. Fees and room and board charges for summer sessions will be announced.

**FINANCIAL ASSISTANCE.** Financial assistance at Knoxville College is provided from institutional grants, scholarships, and from the Work Program.

**PAYMENT PLANS.** Knoxville College does offer payment plans for the student out-of-pocket expense to fit your financial needs. The three options for payment for the 2010 fall semester are listed below:

**Option 1** – No administrative fee required.

Will pay the full amount prior to registration - \$2,375 plus insurance fee.

**Option 2** – Requires a \$50 administrative fee which is included in the first payment amount.

Fall 2010

\$1,625 due At Registration

\$800 due October 1

**Option 3** – Requires a \$100 administrative fee which is included in the first payment amount.

\$787.50 due At Registration

\$562.50 due September 15

\$562.50 due October 15

\$562.50 due November 16

**The mandatory insurance purchase is payable at registration with the first installment. For example \$787.50 plus \$125 (US Citizen) or \$465 (International Student) charge is due at registration.**

Scholarships, awards, and other grants may reduce the number or amount of payments made. Please contact the Business Office for more information.

**Eligibility Requirements.** To qualify for financial assistance option 2 or 3, students with need must contact the business Office for up-to-date information on what is required.

**Types of Financial Assistance.** Students may be eligible for the following assistance programs:

**Work Program**

- Knoxville College Work Program;
- Knoxville College Work Program Grant;

All Knoxville College students are required to participate in the Work Program. Once all hours are complete for a given semester, the college will award the full grant for completion of said hours. If a student fails to complete all hours during a given semester, the student will be charged for the hours not worked. In addition, the student will not be entitled to the full grant and will be charged the balance of that grant. Students who refuse to work as assigned will be suspended from the college. All students must complete all work program duties as part of your graduation requirement. Please contact the Work Program Coordinator for more information.

**Scholarships**

Knoxville College offers scholarships to students based on select criteria. The following is a list of scholarships that are offered:

- Presidential Scholarship (\$2,250 per semester for two students)
  - Awarded to students with at least a 3.0 G.P.A.
  - Satisfactory SAT/ACT score
  - Preference is given to Tennessee Residents.
- Tennessee Resident Scholarship (\$500 per semester per student for 10 students)
  - Awarded to Tennessee Residents who express financial need

- Must have satisfactory academic progress
- Links Scholarship (up to 1,750 per semester per student)
  - Awarded to female juniors and seniors, majoring in Biology with a minimum cumulative G.P.A. of 3.2 on a 4.0 scale
- Rev. James and Neola Reese Scholarship (\$1,250 per semester for 2 students)
  - Priority will be given to residents of Pennsylvania, Delaware, and New Jersey, however, all students are open to apply.
  - The student must be enrolled at least half-time, in good standing with the college when the funds are dispersed
  - Must have a minimum cumulative G.P.A. of 2.5 on a 4.0 scale
- Freeman's Scholarship (up to \$1,500 per semester)
  - Awarded to female international students at the sophomore level or above
  - Minimum cumulative G.P.A of 3.0 or higher on a 4.0 scale
- Merit Scholarship (\$500 per semester)
  - Awarded to students with a minimum G.P.A. of 2.5 on a 4.0 scale
  - Student must be involved in a KC approved extra circular activity
- Rodney and Lois C. Jones Olden Scholarship (\$1,000 per academic year for 2 students)
  - Awarded to deserving students in good standing who demonstrate financial need
  - Qualified students will have a cumulative G.P.A. of 2.5 or higher on a 4.0 scale
  - Awarded to students on at least the sophomore level

All scholarships are limited to select criteria, and an application may be required by the College for review before any awards are granted. Some scholarships may change criteria without notice or may not be offered for certain academic semesters. Please check with the Business Office for an up-to-date listing of scholarships.

Applications are available online.